

APPLICATION FOR REVIEW FORM CHECKLIST

- ☐ **Plan Submittals**
 - 7 sets of large scale drawings.
 - 1 set of reduced scale drawings (11" x 17")
 - 1 set of electronic files in the following formats (.jpg or .tif)
- ☐ **Plan of Operation**
 - Refer to Plan of Operation Checklist for requirements. **
- ☐ **Application Fee**
 - \$1,000.00 - includes building and site modifications for Architectural Control Board review.
- ☐ **Impact Fees**
 - Sewer
 - Parks
 - Water
- ☐ **Plat of Survey**
 - Refer to Plat of Survey Checklist for requirements. **
- ☐ **Site Plans**
 - Refer to Site Plan Checklist for requirements. **
- ☐ **Grading Plan**
 - Refer to Grading Plan Checklist for requirements. **
- ☐ **Storm Water Management Plan**
 - Refer to Stormwater Management Design Guidelines**
- ☐ **Erosion Control Plan**
 - Erosion control plan that conforms to the practices described in the "Wisconsin Construction Site Best Management Practice Handbook", available through the State of Wisconsin DNR.
- ☐ **Building Plans**
 - Refer to Building Plan Checklist for requirements. **
- ☐ **Site Pictures**
 - Subject Parcel
 - Surrounding and Adjacent Parcels
- ☐ **Landscaping Plan**
 - Refer to Sec. 122-734 of Municipal Code* or Landscape Plan Checklist**
- ☐ **Lighting Plan**
 - Refer to Sec. 122-651 of the Municipal Code* or Lighting Plan Checklist for requirements.**
- ☐ **Signage**
 - A separate application is required. Refer to Guidelines For Signage.**

**Available at municode.com*

*** Available through the Department of Community Development*

If you need assistance preparing your application please contact the Department of Community Development at 262.532.4270.