



VILLAGE OF MENOMONEE FALLS UTILITIES

W156N8480 PILGRIM ROAD
C/O UTILITIES DEPARTMENT
MENOMONEE FALLS, WI 53051-3140
utilities@menomonee-falls.org

Account #

OFFICE USE ONLY

Delinquent Notification Agreement

Pursuant to Wis. Stat. §66.0809 (5), a landlord may elect to receive notice should the tenant's account become delinquent. This form provides the Utility with the necessary approval to provide the landlord with notification in the case the tenant becomes past due, as well as provide the landlord with authority to access account information regarding the account status and usage pursuant to Wis. Stat. § 196.137. This form must be received a minimum of three (3) business days prior to the move in date to avoid billing discrepancies. A new Delinquent Notification Agreement is required at each tenant changeover. Failure to provide a new agreement will preclude an owner from obtaining a lien transfer according to State Statute § 66.0809(3m)(b) (if applicable).

Service Address

Service Address:

Menomonee Falls, WI 53051

Tenant Information

Move In Date:

Last Name:

First Name:

Middle Initial:

Landlord/Management Company Information

Owner Info:

Last Name:

First Name:

Middle Initial:

DBA (DOING BUSINESS AS):

Phone #

Cell #

Email:

Address:

City:

State:

Zip Code:

Mailing Address (if Different):

City:

State:

Zip Code:

Manager Contact Info
(if not owner):

Last Name:

First Name:

Phone #:

Cell #:

Email:

Landlord/Management Company Agreement

As landlord/property manager ("Landlord") for this service address, I accept responsibility for notification to the Village of Menomonee Falls Utilities for any changes in occupancy, including scheduling a reading of the meter to implement this agreement. I further understand that said notice must be made within three business days of change of occupancy to avoid billing discrepancies. I understand that any unpaid balances as of November 1st of each year will be placed on the property tax bill, with penalty.

Name (Printed):

Date:

Signature:

- FOR OFFICE USE ONLY -

Date Received:

Initials:

Owner Customer ID:

Please sign and return the completed form to:

Village of Menomonee Falls Utilities
W156N8480 Pilgrim Rd
Menomonee Falls, WI 53051-3140

OR Fax to: 262-532-4809 OR

Email to:
utilities@menomonee-falls.org