



Village of Menomonee Falls
W156 N8480 Pilgrim Road
Menomonee Falls, WI 53051-3140
Telephone: (262) 532-4200

APPLICATION FOR PERMIT

To Remove, Alter, Repair, Replace or Install
SIDEWALK in the VILLAGE OF MENOMONEE FALLS

Date: _____

Applicant Information:

Check One: ☐ **CONTRACTOR** ☐ **PROPERTY OWNER** ☐ **BUILDER / DEVELOPER**

Contractor Company Name: _____

Contact Name/Property Owner Name: _____

Business/Home Address: _____

City: _____ State: _____ Zip Code: _____

Business/Home Phone #: _____ Fax #: _____ Work #: _____ Cell #: _____

Job Site Location:

Subdivision/Development Name: _____ Tax Key #: _____

Property Site Address: _____ Lot #: _____

Type of Work Requested:

- | | |
|---|--|
| <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> COMMERCIAL / INDUSTRIAL / MULTI-FAMILY |
| <input type="checkbox"/> SIDEWALK – INSTALL NEW | <input type="checkbox"/> SIDEWALK – REMOVE & REPLACE |
| <input type="checkbox"/> SIDEWALK – REPAIR (MUDJACK/CRACKFILL) | <input type="checkbox"/> DRIVEWAY APPROACH (Repaired or Replaced at the same location as part of repair or replacement of adjacent sidewalk). * |

* **NOTE:** Driveway approaches **repaired or replaced** at the same location by the property owner's private Contractor in conjunction with the repair or replacement of the abutting sidewalk will not require a separate driveway permit as required under Section 42.90 of the Municipal Code.

Applicable Fees (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> <u>Remove & Replace</u>
<input type="checkbox"/> Sidewalk = \$50.00
<input type="checkbox"/> Sidewalk & Driveway Approach = \$50.00
See * NOTE above
<input type="checkbox"/> Driveway Approach ONLY = **
** See Driveway Approach Permit Application | <input type="checkbox"/> <u>Repair (Mudjack/Crackfill)</u>
<input type="checkbox"/> Sidewalk = No Fee
<input type="checkbox"/> Sidewalk & Driveway Approach = No Fee
<input type="checkbox"/> Driveway Approach ONLY = **
**See Driveway Approach Permit Application |
|---|---|

COMPLETION DEADLINE for Repairs, Removals, and Replacements: _____

- ☐ **New Installation**
☐ Sidewalk = \$50.00
☐ Driveway Approach = **
 **See Driveway Approach Permit Application

PERMIT PROVISIONS AND CONDITIONS OF ISSUANCE

By signing this permit application, the undersigned contractor/property owner agrees to be bound by the following conditions:

1. **Indemnification.** The undersigned contractor/property owner agrees to indemnify and hold harmless the Village, its employees and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of the issuance or exercise of the permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed work of the undersigned contractor/property owner. Accomplishment of the permitted work, or any part thereof, by or on behalf of the undersigned contractor/property owner shall bind such owner to abide by this permit application and all its conditions and provisions.
2. **Performance of Work.** The undersigned contractor/property owner agrees to perform all work in accordance with the Instructions for Sidewalk and/or Driveway Approach Construction, and in strict compliance with the ordinances of the Village of Menomonee Falls, and to be bound by the terms stated in this permit application and by all local, state and federal laws.
3. **Substandard Work Completed Under This Permit.** The property owner agrees that in the event the Director of Public Works shall determine that the sidewalk and/or driveway approach repaired or replaced by the owner, or by the owner's private contractor under the permit does not conform with the requirements as specified in the permit application, and upon written notice being given that the sidewalk and/or driveway approach does not conform as hereinabove provided, the Village may at its sole discretion, following 20 days opportunity to cure by the property owner, remove the same and replace said sidewalk and/or driveway approach and the expenses so incurred against said lot or parcel of land described in said permit shall be entered by the Village Clerk on the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate.
4. **Failure to Complete Work Under the Permit on or Before the Specified Completion Deadline.** The property owner agrees that, although the permit may be issued to someone other than the property owner, if all work under the permit has not been completed on or before the completion deadline specified in the permit application, the damaged or defective sidewalk and/or driveway approach may be removed and replaced at the sole discretion of the Village under the current Village sidewalk replacement contract and the expenses so incurred against said lot or parcel of land described in said permit shall be entered by the Village Clerk on the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate.

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AGREEMENT TO TERMS

The contractor/property owner described within this permit application certifies, fully accepts and will comply with all standard specifications and the provisions set forth under Village of Menomonee Falls Municipal Code Sec. 42-90, Sec. 90-21 thru 90-27, and Village Ord. 40-O-99.

Signed: _____ **Date:** _____

Return signed & completed Permit Application, and applicable Permit Fee(s) to the: Village of Menomonee Falls, W156 N8480 Pilgrim Road, Menomonee Falls, WI 53051. Notification by the Engineering Department of acceptance of this permit application will be made within (3) working days.

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Permit Approval Information
(For Office Use Only)

Approved by: _____ **Date:** _____ **Permit #:** _____