



W156 N8480 Pilgrim Road  
Menomonee Falls, WI 53051

VILLAGE OF MENOMONEE FALLS, WISCONSIN  
APPLICATION FOR  
**HEATING, VENTILATING, &  
AIR CONDITIONING PERMIT**

Permit No. \_\_\_\_\_

Phone 262.532.4282  
Fax 262.532.4289  
www.menomonee-falls.org

Jobsite: \_\_\_\_\_

Project Description: \_\_\_\_\_

Owner's Name \_\_\_\_\_ Mailing Address (if different from project location above) \_\_\_\_\_ Phone No. \_\_\_\_\_

Contractor's Name \_\_\_\_\_ HVAC Contractor Registration No. & Expiration Date \_\_\_\_\_ Phone No. \_\_\_\_\_

Contractor's Mailing Address \_\_\_\_\_ City, State & Zip Code \_\_\_\_\_ Email \_\_\_\_\_

Make & Model of Furnace \_\_\_\_\_ BTU's \_\_\_\_\_ Make & Model of A/C \_\_\_\_\_ Tonnage \_\_\_\_\_

**FEE SCHEDULE**

**NEW BUILDING, REPLACEMENT AND MODIFICATIONS OF HEATING & AIR CONDITIONING EQUIPMENT, MISCELLANEOUS ITEMS**

<b>For combined heating &amp; A/C units, count each as a separate unit (1 heating &amp; 1 A/C)</b>	<b>RATE</b>	<b>COUNT</b>	<b>FEE</b>
Gas, oil or alternative fuel furnace or boiler			
First 150,000 BTUs	\$60.00		
Each additional 50,000 BTUs or fraction thereof	\$16.00		
Air Conditioning (Ground mounted condenser units must conform to zoning regulations)			
First 3 tons or 36,000 BTUs	\$55.00		
Each additional ton or 12,000 BTUs or fraction thereof	\$17.00		
Heating & A/C distribution systems (Ductwork - per 100 square foot of conditioned air)	\$1.68 sq.ft. \$50.00 Min.		
Misc. heating & ventilating equipment including manufactured fireplaces, garage heaters, wood burning stoves, incinerators, space heating units, electric & infrared heaters, etc. (Circle)	\$50.00/Unit		
Permanently installed wall A/C units, exhaust fans, dust collectors, individual refrigeration units	\$15.00/Unit		
Cooling towers, process chillers, walk-in coolers/freezers, etc.	\$50.00/Unit		
Commercial/Industrial exhaust hoods and exhaust systems	\$140.00/Unit		
Gas piping per fixture - fireplace, stove/oven, outdoor grill, water htr, other _____ (Circle)	\$50.00/Each		
Fire/Smoke dampers	\$10.00/Unit		
Failure to obtain permit before commencing work	Double Fee		
Reinspection fee, code corrections, failure to call for required inspections	\$75.00		

**(Non-Refundable) Minimum Permit Fee - \$65.00**

PERMIT FEE \$ \_\_\_\_\_

**CONDITIONS OF APPROVAL:** This permit is issued pursuant to the following conditions. Failure to comply may result in suspension of this permit or other penalty. Have permit number and address when requesting inspections. Give at least 24 hours notice. The applicant agrees to comply with Municipal Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, and certifies that the above information is accurate.

**Commercial and Buildings Housing Over Two Families Must Have  
STATE APPROVED Heating Plans With This Application**

APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**Permits are Valid for One Year from Date of Issuance**

For Office Use